

## ARORP Annual Audit Form

*The purpose of this annual audit is to ensure compliance with ARORP requirements; to confirm appropriate progress in the opioid abatement project approved by ARORP, city and county officials, the ARORP Advisory Board, administrators of the Qualified Settlement Fund (QSF), the Association of Arkansas Counties, and the Arkansas Municipal League; and to verify proper stewardship of opioid settlement dollars.*

### **General Information**

Organization: 9<sup>th</sup> West JD Drug Task Force/South Central

ARORP #: 23-098

Project Title: 9th West JD Drug Task Force/South Central Overdose Response Team

Date of Audit: July 22, 2024

How many years has this project been active: 1

How many years remain: 1

Is this the project's final audit? NO

Attendees Present at Audit: Greg Harper, Elizabeth Higgins, Justin Garner, Donna McKinley, Kirk Lane, Tenesha Barnes, Joy Spence, Kayla Dennis

**Milestone Completion**

**Quarter 1**

Were Quarter 1 Milestones completed? **YES**

Were Quarter 1 Milestones completed on time? **YES**

**Quarter 2**

Were Quarter 2 Milestones completed? **YES**

Were Quarter 2 Milestones completed on time? **YES**

**Quarter 3**

Were Quarter 3 Milestones completed? **YES**

Were Quarter 3 Milestones completed on time? **YES**

**Quarter 4**

Were Quarter 4 Milestones completed? **YES**

Were Quarter 4 Milestones completed on time? **YES**

**All Quarters**

Based on **project milestones**, is the project currently in compliance? **YES**

If no, what is needed to bring the project into compliance? **NA**

**Notes:** *All milestones are completed. There was a period where the team did not have an investigator, but they have rehired.*

**Data Tracking**

**Quarter 1**

Was the Quarter 1 Data Tracking Report submitted? **YES**

Was the Quarter 1 Data Tracking Report submitted past the deadline? **NO**

Are there any concerns with the project's progress based on project data submitted? **NO**

**Quarter 2**

Was the Quarter 2 Data Tracking Report submitted? **YES**

Was the Quarter 2 Data Tracking Report submitted past the deadline? **YES**

Are there any concerns with the project's progress based on project data submitted? **NO**

**Quarter 3**

Was the Quarter 3 Data Tracking Report submitted? **YES**

Was the Quarter 3 Data Tracking Report submitted past the deadline? **YES**

Are there any concerns with the project's progress based on project data submitted? **NO**

**Notes: This**

**Quarter 4**

Was the Quarter 4 Data Tracking Report submitted? **YES**

Was the Quarter 4 Data Tracking Report submitted past the deadline? **YES**

Are there any concerns with the project's progress based on project data submitted? **NO**

**All Quarters**

Based on **data submitted**, is the project currently in compliance? **YES**

If no, what is needed to bring project into compliance?

**Notes:** *All reports were submitted, though three were submitted after the due date. There were some discrepancies in the demographic information that should be adjusted in future reports. This was discussed with 9<sup>th</sup> West, and a plan was developed to provide additional reporting training. This training was completed 8/21/24.*

Financial Audit

***Please produce all receipts requested. If you are not able to produce requested receipts, ARORP will request the funding returned within three business days of the audit. If you are able to produce the receipt or invoice within one business day of the ARORP audit, the request for returned funding may be waived.***

Which receipts were requested? **ALL RECIEPTS**

Were receipts presented? **NO**

If no, what receipts were not presented and for what amounts?

**Notes:**

- \$750 for Apprentice (This was submitted to ARORP 8/7/24.)
- \$739.20 for Sheridan Hotel (This was not submitted to ARORP, and thus the amount has been returned to the Qualified Settlement Fund).

Do receipts match the annotated budget? **NO**

If no, what receipts did not match the budget, and for what amounts?

**Notes:** These amounts are indicated in the annotated budget.

Have any line items exceeded the allocated budget? **YES**

**Notes:** These amounts are indicated in the annotated budget.

Were all budgeted items obtained? **YES**

Were all deviations from the original budget approved by ARORP? (Any adjustments of funding from one line item to another must be approved.) **NA**

Based on the financial audit, is the project currently in compliance? **YES** (Updated 8/26/24 when ARORP received a check for returned funding for \$8,565.98.)

If no, what must be completed to bring the project into compliance?

**Notes:**

- As of the time of the audit, the organization will need to submit additional receipts. Specifically:

- \$750 for Apprentice. (Provided 8/7/24.)
- \$739.20 is for Sheridan Hotel. (ARORP did not receive, so the amount was returned to the Qualified Settlement fund.)
- With Apprentice receipt provided, 9<sup>th</sup> West must return \$8,565.98 to the Qualified Settlement Fund. (Amount was returned to ARORP by August 26, 2024.)

### Compliance

Is this project in compliance with ARORP requirements? **YES** (Updated 8/26/24 when received check for \$8,565.98.)

If "no," what steps must be taken to regain compliance?

#### **Notes:**

- The organization will need to submit additional receipts. Specifically:
  - \$750 for Apprentice. (Provided 8/7/24.)
  - \$739.20 is for Sheridan Hotel. (ARORP did not receive, so the amount was not deducted.)
- With Apprentice receipt provided, 9<sup>th</sup> West must return \$8,565.98 to the Qualified Settlement Fund. (Amount was returned to ARORP by August 26, 2024.)

### Partnership

What were some successes and challenges with your project?

#### **Successes:**

- They are developing a presentation for schools.

#### **Challenges:**

- Getting law enforcement on the same page and finding sustainability.

Is there anything ARORP could do differently to make your partnership more successful?

**Notes:** No, nothing new. Every time we had a question and called; we got an answer.

#### **ARORP Leadership**

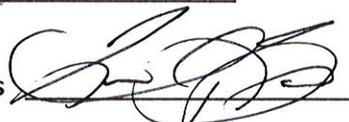
Signature of Director Kirk Lane



Date

9-11-24

Signature of Deputy Director Tenesha Barnes



Date

8/27/24