

ARORP Annual Audit Form

The purpose of this annual audit is to ensure compliance with ARORP requirements; to confirm appropriate progress in the opioid abatement project approved by ARORP, city and county officials, the ARORP Advisory Board, administrators of the Qualified Settlement Fund (QSF), the Association of Arkansas Counties, and the Arkansas Municipal League; and to verify proper stewardship of opioid settlement dollars.

General Information

Organization: Greene County Mental Health and Substance Abuse Coalition

ARORP #: 23-067

Project Title: Greene County Mental Health and Substance Abuse Coalition COPE

Date of Audit: June 17th, 2024

How many years has this project been active: 1

How many years remain: 0

Is this the project's final audit? YES

Attendees Present at Audit: Robin Smith (Greene County), Leigh Blythe (Greene County), Tenesha Barnes (ARORP), Joy Spence (ARORP)

Milestone Completion

Quarter 1

Were Quarter 1 Milestones completed? **YES**

Were Quarter 1 Milestones completed on time? **YES**

Quarter 2

Were Quarter 2 Milestones completed? **YES**

Were Quarter 2 Milestones completed on time? **YES**

Quarter 3

Were Quarter 3 Milestones completed? **YES**

Were Quarter 3 Milestones completed on time? **YES**

Quarter 4

Were Quarter 4 Milestones completed? **YES** (*Updated 6/18/24 once milestones were received*)

Were Quarter 4 Milestones completed on time? **YES** (*Updated 6/18/24 once milestones were received*)

All Quarters

Based on **project milestones**, is the project currently in compliance? **YES** (*Updated 6/18/24*)

If no, what is needed to bring the project into compliance?

Notes: *Greene County Coalition did not submit their fourth quarter milestones before their annual evaluation. They were received 6/18/24.*

Data Tracking

Quarter 1

Was the Quarter 1 Data Tracking Report submitted? **YES**

Was the Quarter 1 Data Tracking Report submitted past the deadline? **NO**

Are there any concerns with the project's progress based on project data submitted? **NO**

Quarter 2

Was the Quarter 2 Data Tracking Report submitted? **YES**

Was the Quarter 2 Data Tracking Report submitted past the deadline? **YES**

Are there any concerns with the project's progress based on project data submitted? **NO**

Quarter 3

Was the Quarter 3 Data Tracking Report submitted? **YES**

Was the Quarter 3 Data Tracking Report submitted past the deadline? **YES**

Are there any concerns with the project's progress based on project data submitted? **NO**

Quarter 4

Was the Quarter 4 Data Tracking Report submitted? **YES** (*Report was submitted 6/18/24*)

Was the Quarter 4 Data Tracking Report submitted past the deadline? **YES**

Are there any concerns with the project's progress based on project data submitted? **NO**

All Quarters

Based on **data submitted**, is the project currently in compliance? **YES** (*Regained compliance 6/18/24*)

If no, what is needed to bring project into compliance? **NA**

Notes: *Greene County Coalition did not submit their fourth quarter milestones before their annual evaluation, which meant that their data tracking report was not received. (Update: The fourth quarter milestones were completed by 6/18/24.)*

Financial Audit

Please produce all receipts requested. If you are not able to produce requested receipts, ARORP will request the funding returned within three business days of the audit. If you are able to produce the receipt or invoice within one business day of the ARORP audit, the request for returned funding may be waived.

Which receipts were requested? **ALL RECIEPTS**

Were receipts presented? **YES**

If no, what receipts were not presented and for what amounts?

Notes: A receipt for \$3,000 paid to Lesley Gable LLC was not presented. (Receipt was submitted 6/18/24.)

Do receipts match the annotated budget? **YES**

If no, what receipts did not match the budget, and for what amounts?

Notes: The Greene County Coalition's submitted budget was not comprehensive. Therefore, ARORP requested a completed annotated budget to identify any inaccuracies in receipts. All receipts provided at the time of the audit were accurate. (Updated budget submitted 6/18/24.)

Have any line items exceeded the allocated budget? **YES**

Notes: Items are noted in the annotated budget.

Were all budgeted items obtained? **YES**

Were all deviations from the original budget approved by ARORP? (Any adjustments of funding from one line item to another must be approved.) **NO**

Notes: The Greene County Coalition's submitted budget was not comprehensive. Therefore, ARORP requested a completed annotated budget.

Based on the financial audit, is the project currently in compliance? **YES** (Submitted 6/18/24.)

If no, what must be completed to bring the project into compliance?

Notes: The receipt for Lesley Gable was not available at the audit, so please provide this receipt highlighted in a separate email. (Receipt was submitted 6/18/24.)

Compliance

Is this project in compliance with ARORP requirements? **YES** (Updated 6/18/24)

If "no," what steps must be taken to regain compliance?

Notes:

- The receipt for Lesley Gable was not available at the audit, so please provide this receipt highlighted in a separate email. (Submitted 6/18/24)
- Greene County owed \$20.28 at the end of their audit. This amount was waived by ARORP.

Partnership

What were some successes and challenges with your project?

- **Challenges:**
 - o Greene County the paperwork and accounting associated with the project.
 - o They would like to improve their marketing within the community.
 - o Foundational aspects of starting a new coalition (getting a 501c3 in place, forming a board, and raising money for a 501c3) were challenging.
 - o All coalition members were working in some capacity, which made the requirements of the project difficult.
- **Successes:**
 - o Their coalition has grown significantly throughout this process. Students were engaged, and they feel like they are making a positive impact in the community.

Is there anything ARORP could do differently to make your partnership more successful?

- It would be helpful to have a face-to-face meeting with future COPE awardees to go through ARORP reporting requirements (financial planning, expectations for documentation)
- It would be helpful to have more funding to promote the coalition, provide incentives for students, and host events
- It might be helpful for COPE projects to meet with existing DFC awardees.

ARORP Leadership

Signature of Director Kirk Lane



Date

9-11-24

Signature of Deputy Director Tenesha Barnes



Date

8/28/24