



ARORP Annual Audit Form

The purpose of this annual audit is to ensure compliance with ARORP requirements; to confirm appropriate progress in the opioid abatement project approved by ARORP, city and county officials, the ARORP Advisory Board, administrators of the Qualified Settlement Fund (QSF), the Association of Arkansas Counties, and the Arkansas Municipal League; and to verify proper stewardship of opioid settlement dollars.

General Information

Organization: Carroll County Hometown Health Coalition

ARORP #: 23-064

Project Title: Carroll County Hometown Health Coalition COPE

Date of Audit: June 26, 2024

How many years has this project been active: 1

How many years remain: 0

Is this the project's final audit? YES

Attendees Present at Audit: Samantha Jones (Carroll County), Tenesha Barnes (ARORP), Joy Spence (ARORP)

Milestone Completion

Quarter 1

Were Quarter 1 Milestones completed? **YES**

Were Quarter 1 Milestones completed on time? **YES**

Quarter 2

Were Quarter 2 Milestones completed? **NO**

Were Quarter 2 Milestones completed on time? **YES**

***Notes:** Educational materials were not purchased. However, Carroll County will return all unspent funding. All other milestones were completed for Quarter 2.*

Quarter 3

Were Quarter 3 Milestones completed? **YES**

Were Quarter 3 Milestones completed on time? **YES**

Quarter 4

Were Quarter 4 Milestones completed? **YES**

Were Quarter 4 Milestones completed on time? **YES**

All Quarters

Based on **project milestones**, is the project currently in compliance? **YES**

If no, what is needed to bring the project into compliance? **NA**

***Notes:** Educational materials were not purchased. However, Carroll County will return all unspent funding. All other milestones were completed for Quarter 2.*

Data Tracking

Quarter 1

Was the Quarter 1 Data Tracking Report submitted? **YES**

Was the Quarter 1 Data Tracking Report submitted past the deadline? **NO**

Are there any concerns with the project's progress based on project data submitted? **NO**

Quarter 2

Was the Quarter 2 Data Tracking Report submitted? **YES**

Was the Quarter 2 Data Tracking Report submitted past the deadline? **NO**

Are there any concerns with the project's progress based on project data submitted? **NO**

Quarter 3

Was the Quarter 3 Data Tracking Report submitted? **YES**

Was the Quarter 3 Data Tracking Report submitted past the deadline? **NO**

Are there any concerns with the project's progress based on project data submitted? **NO**

Quarter 4

Was the Quarter 4 Data Tracking Report submitted? **YES**

Was the Quarter 4 Data Tracking Report submitted past the deadline? **NO**

Are there any concerns with the project's progress based on project data submitted? **NO**

All Quarters

Based on **data submitted**, is the project currently in compliance? **YES**

If no, what is needed to bring project into compliance? **NA**

Notes: *All reports were completed on time.*

Financial Audit

Please produce all receipts requested. If you are not able to produce requested receipts, ARORP will request the funding returned within three business days of the audit. If you are able to produce the receipt or invoice within one business day of the ARORP audit, the request for returned funding may be waived.

Which receipts were requested? **ALL RECIEPTS**

Were receipts presented? **YES**

If no, what receipts were not presented and for what amounts? **NA**

Do receipts match the annotated budget? **YES**

If no, what receipts did not match the budget, and for what amounts? **NA**

Have any line items exceeded the allocated budget? **YES**

Notes:

- *All exceeded lines are noted in the annotated budget.*

Were all budgeted items obtained? **NO**

Notes:

- *Educational materials were not purchased.*

Were all deviations from the original budget approved by ARORP? (Any adjustments of funding from one line item to another must be approved.) **NA**

Based on the financial audit, is the project currently in compliance? **YES** (*Updated 7/10/24 when funding was received.*)

If no, what must be completed to bring the project into compliance (list due date)?

Notes:

- *Funding must be returned to ARORP in the amount of \$6,287.23. (Completed by 7/10/24.)*

Compliance

Is this project in compliance with ARORP requirements? **YES** (Updated 7/10/24 when funding was received.)

If "no," what steps must be taken to regain compliance?

- Funding must be returned to ARORP in the amount of \$6,287.23. (Completed by 7/10/24).

Partnership

What were some successes and challenges with your project?

Successes:

- The coalition was able to apply for the DFC grant.
- They were able to find people on the coalition to step up when needed.
- One coalition member was a corrections officer, and the information from CADCA helped her directly with her students.

Challenges:

- Finding people to attend the meetings was difficult.
- Accounting was difficult at first, but leadership was very successful.


Is there anything ARORP could do differently to make your partnership more successful?

Notes:

- It would be helpful to reinforce some expectations from the outset, for example that the same two people should come to all trainings.
- ARORP staff was easy to work with.

ARORP Leadership

Signature of Director Kirk Lane



Date

7-22-24

Signature of Deputy Director Tenesha Barnes



Date

7-22-24