CADCA-ARORP Tracking Tool – Phase 1 Activities

Phase I Activities

Task	Subitems Stat...	Person	Status	Date	Notes	Files
Online Learning Modules 10		+2	Working on it	Jun 2		

Subitem	Owner	Status	Date	Time	Notes
Module 1		Working on it	Apr 21		Data Ppt sent by 4/11
Ark data PPT Received	S	Complete	Apr 11		
Module 2		Working on it	Apr 21		Meeting to develop on 4/21
Module 3		Working on it	Apr 21		
Module 4		Working on it	Apr 21		
Send out draft to internal team prior to review m...		Not Started	Apr 27		
Modules Internal Review	+6	Not Started	Apr 28		
Modules sent to ARORP for review		Not Started	May 5		
MarComm Collab - Recording & Filming	S	Not Started			
Publish to ARORP Website		Not Started	Jun 6		
+ Add subitem					

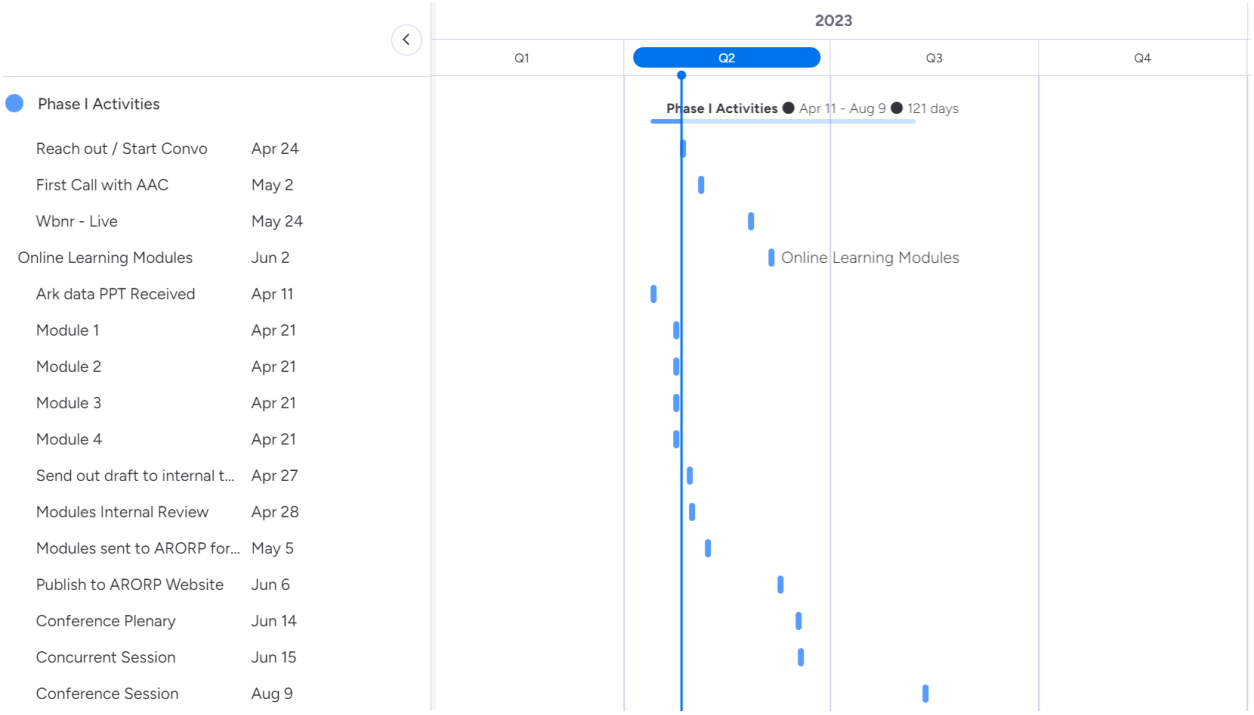
City + County Coordination				-	
Ar Municip League - Cities 14			Working on it	-	Whitnee Bullerwell ;...

Subitem	Owner	Status	Date	Time	Notes
Webinar		Working on it			Apr 20 call - webinar live
Wbnr - Draft PPT	S				
Wbnr - Review PPT	RM				
Wbnr - ARORP Review					
Wbnr - Post Prod / Editing	S				
Wbnr - Live			May 24	11:00a	
Conference Plenary		Working on it	Jun 14	4:30-5:30p	"UNDERSTANDING OPIOID ABATEM...
Confr - Draft Agenda					
Confr - Draft PPT					
Confr - Draft Script					
Concurrent Session		Working on it	Jun 15	1:30-2:30p	"COMMUNITY COALITIONS AND TH...
Confr - Draft Agenda (copy)					
Confr - Draft PPT					
Confr - Draft Script					
+ Add subitem					

Ar Assoc Counties 4			Not Started	-	CVillines@arcounti...

Subitem	Owner	Status	Date	Time	Notes
Reach out / Start Convo		Complete	Apr 24		
First Call with AAC		Working on it	May 2	11:00a	
Webinar		Not Started			Determine if pre-recorded
Conference Session		Not Started	Aug 9		
+ Add subitem					

CADCA-ARORP Tracking Tool – Phase 1 Activities



CADCA-ARORP Tracking Tool – Phase 2 Activities

Phase II Activities

Task	Subitems Stat...	Person	Status	Date	Notes
Trainer contracts for content custo... 2		IJ	Complete	Apr 5 - 12	
Develop training plan, schedule, logisti...			Working on it	Apr 5 - May 31	
Kickoff Meeting in AR 1	Complete		Complete	Apr 21	Arrive at 12:30pm, ...
Readiness assessment administere... 6			Working on it	May 1 - 31	

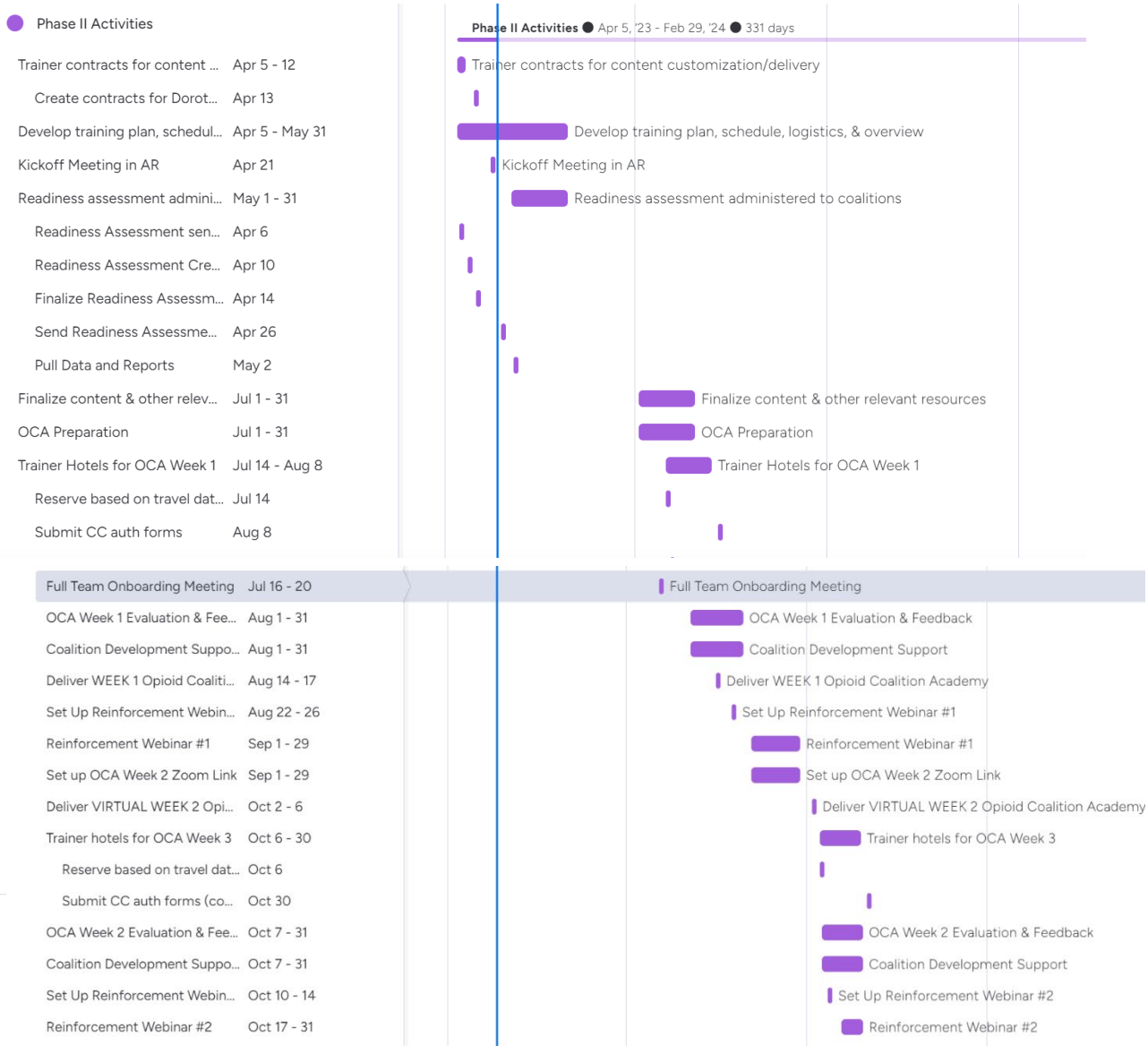
Subitem	Owner	Status	Date	Time	Notes
Readiness Assessment Created		Complete	Apr 10		
Readiness Assessment sent to Pat		Complete	Apr 6		
Finalize Readiness Assessment		Complete	Apr 14		
Send Readiness Assessment to ARORP team		Complete			
Send Readiness Assessment to Coalitions	IJ	Working on it	Apr 26		
Pull Data and Reports		Not Started	May 2		

Finalize content & other relevant resou...		Not Started	Jul 1 - 31	
OCA Preparation 3		Not Started	Jul 1 - 31	

Subitem	Owner	Status	Date	Time	Notes
Participant Registration		Not Started			
Orientation Webinar		Not Started			
Docebo Onboarding		Not Started			
+ Add subitem					

Full Team Onboarding Meeting		Not Started	Jul 16 - 20	
Trainer Hotels for OCA Week 1 2	IJ	Not Started	Jul 14 - Aug 8	
Deliver WEEK 1 Opioid Coalition Acad...		Not Started	Aug 14 - 17	
OCA Week 1 Evaluation & Feedback		Not Started	Aug 1 - 31	

Coalition Development Support		Not Started	Aug 1 - 31	
Set Up Reinforcement Webinar #1	IJ	Not Started	Aug 22 - 26	
Reinforcement Webinar #1		Not Started	Sep 1 - 29	
Set up OCA Week 2 Zoom Link	IJ	Not Started	Sep 1 - 29	
Deliver VIRTUAL WEEK 2 Opioid Coali...		Not Started	Oct 2 - 6	
OCA Week 2 Evaluation & Feedback		Not Started	Oct 7 - 31	
Coalition Development Support		Not Started	Oct 7 - 31	
Set Up Reinforcement Webinar #2	IJ	Not Started	Oct 10 - 14	
Reinforcement Webinar #2		Not Started	Oct 17 - 31	
Trainer hotels for OCA Week 3 2		Not Started	Oct 6 - 30	
Deliver WEEK 3 Opioid Coalition Acad...		Not Started	Nov 6 - 10	
OCA Week 3 Evaluation & Feedback		Not Started	Nov 11 - 30	
Coalition Development Support		Not Started	Nov 11, '23 - Jan 3, '24	

CADCA-ARORP Tracking Tool – Phase 2 Activities

Set Up Reinforcement Webinar #3			Not Started	Dec 1 - 22
Deliver Reinforcement Webinar #3			Not Started	Jan 3, '24 - Jan 31, '24
Draft final evaluation report			Not Started	Jan 3, '24 - Jan 31, '24
DFC Application Prep/Assessment			Not Started	Jan 1, '24 - Feb 29, '24
OCA Participant Graduation			Not Started	Jan 29, '24 - Feb 1, '24
+ Add task